

Advising Letter for Summer and Fall 2011

Dear RN to BSN Student:

Please read the following information to assist in planning for the summer and Fall 2011 semesters. Course information is listed for Eastern Time.

Registration for Summer/Fall 2011

Summer/Fall registration begins April 11th for students with time tickets. Open registration begins April 16th. Please check your "holds" through Leo Online to see if you have any registration holds. To register, you must have your advising hold lifted. Site Directors handle this task for distance students. **Local** students should email me (jhawkins@odu.edu) with their name, UIN and plans for Summer semester. I will lift the block upon receipt of the email. The advising hold that shows on your DEGREEWORKS is permanent and not relevant. Email only to remove an advising hold that is current in LEO ONLINE. I can only remove advising holds so be sure to contact the appropriate department for other others.

Summer 2011 Course Schedule

All nursing courses are offered in *Session 3* of Summer 2011. The televised class schedule will be posted on the School of Nursing web page (<http://hs.odu.edu/nursing> view "News and Events"). As the summer session nears, please check syllabi and course planners on Blackboard for more details and updates on the schedule. TELETECHNET classes have asynchronous coursework and therefore will not meet weekly. *Nevertheless, tuition and withdrawal deadlines for Session 3 apply to all nursing courses.* You will need to email me or your site director for a course override if you plan to enroll in teletechnet courses with "conflicting" time schedules. Due to asynchronous components, these courses do not actually conflict as it appears in Leo Online. Register for your courses through Leo Online. Then, email with your UIN and the CRN for the course that Leo Online will not allow due to the time conflict.

NURS 403 –Career Pathway: Expanding Horizons is a 4-credit course. *The pre- or co- requisites are all other required nursing courses.* This course is completed in your **final semester** of the major. The course is available on Mondays from 3:45 pm to 6:45 pm. As this course will share time on Mondays with Nursing 492, it will not meet on a weekly basis. Online activities will be assigned for weeks when class is not taught/televised. Second year and full-time students should enroll in this course. **Nursing 403 is available as an online course as well. Students enrolled in Nursing 403 will meet at the end of the course in regional settings to present their portfolios.**

NURS 464 – Development of Case Management Skills: Clinical Pathways and Outcomes is a 3-credit course. Successful completion of Nursing 401 is a prerequisite. This course will be taught on Mondays from 7:00 pm until 10:00 pm. This course will not meet on a weekly basis. Online activities will be assigned for weeks when class is not

taught/televised. Second year and full-time students should enroll in this course. First year part-time students may also choose this course if desired. **Nursing 464 is available as an online course as well.**

NURS 492– Community Health Nursing is a 3-credit lecture course that will be taught on Mondays from 3:45 pm until 6:45 pm. This course alternates with Nursing 403 and it will not meet on a weekly basis. Online activities will be assigned for weeks when class is not taught/televised. First year and full-time students should enroll in this course. **Nursing 492 is available as an online course as well.**

ALL students need ONE nursing elective (458) for degree requirements. Four are available this summer!

1. **NURS 458 – Genetics & Nursing** is a 3-credit lecture course taught by Ms. Suzanne Van Orden.
2. **NURS 458 – Palliative Care** is a 3-credit course taught by Ms. Amy Lee.
3. **NURS 458 – Global Health: Perspectives in Nursing** is a 3 credit **online** course taught by Ann Campbell and Janice Hawkins
4. **NURS 458 – Safety: Perspectives in Nursing** is a 3 credit course taught by Ms. Kimberly Lott.

Fall 2011 Course Schedule

All nursing courses are offered in *Session 1* of the Fall semester. The televised class schedule will be posted on the School of Nursing web page (<http://hs.odu.edu/nursing> view “News and Events”). As the summer session nears, please check syllabi and course planners on Blackboard for more details and updates on the schedule. TELETECHNET classes have asynchronous coursework and therefore will not meet weekly. *Nevertheless, tuition and withdrawal deadlines for Session 1 apply to all nursing courses.* You will need to email me or your site director for a course override if you plan to enroll in teletechnet courses with “conflicting” time schedules. Due to asynchronous components, these courses do not actually conflict as it appears in Leo Online. Register for your courses through Leo Online. Then, email with your UIN and the CRN for the course that Leo Online will not allow due to the time conflict.

NURS 401 – Career Pathway-Expanding Horizons is a 4 credit course that must be completed during the first semester of RN-BSN coursework. First year students should enroll in this course.

NURS 305 – Health Assessment is a 3-credit course that will be televised on Mondays from 7:10 pm until 9:50 pm. Nursing 306 is available as an online course as well. Second year students should enroll in this course.

NURS 306 – Theoretical Foundations of Professional Nursing Practice is a 3-credit course that will be televised on Mondays from 4:15 pm until 7:00 pm. Nursing 306 is available as an online course as well. Second year students should enroll in this course.

Upper Division Elective General Education Requirement

Students may meet the University's upper division general education requirement with a second degree, minor, or **completion of two courses at the 300-400 level from a discipline other than those taught in the College of Health Sciences.** *

To meet this requirement, complete two courses that **DO NOT** have the following prefixes: NURS, DNTH, CHP, ENVH, MEDT, CYTO, OPHS, NMED, HTEC. Acceptable upper division (300-400 level) courses could be from Psychology, Sociology, English, History, Philosophy, Management, etc. Be sure to check for required prerequisites. If you are completing a minor or second major, follow the directions provided by the department involved for meeting those requirements.

**Note: Students already holding a bachelor's degree (from ODU or another college/university) have met the upper division general education requirement.*

RN to BSN/MSN Option

Students interested in the RN>MSN option while completing the BSN should follow the instructions found at the School of Nursing website: <http://hs.odu.edu/nursing> > academic programs > post licensure RN to BSN > Information and Application for RN to BSN/MSN option.

Deadline for applications: May 1st

http://hs.odu.edu/nursing/academics/post_licensure/admission/info_application_post.shtml

Please carefully the course requirements, and deadline dates for submitting the applications and completion of the GRE or MAT. MAT information is available from the ODU web page (www.odu.edu > Current Students > Testing Center > Admission Tests) <http://uc.odu.edu/elt/testing/admissions/>

Choosing Summer Nursing Courses

First year students *applying* to the **RN>BSN>MSN curriculum** will choose Nursing 492 and 464 for the first summer. Second year **RN>BSN>MSN** students will choose Nursing 403 and substitute Nursing 640 in place of 458. **ALL other first year part-time students** will enroll in Nursing 492 and 458 and/or 464. **Second year part-time students** should choose Nursing 403 and 464 and/or 458. Full time students (completing the major in one year) should enroll in Nursing 403, 464, 492 and 458.

Graduation Application Deadlines

If you anticipate completing all degree requirements in August 2011, you have probably already communicated with the Registrar's Office (that office generates an email to students expected to graduate). Students anticipating degree completion in December

2011 should be in communication with the Registrar's Office by mid June. Watch for graduation information available on the web at <http://www.odu.edu/ao/registrar/graduation/index.shtml>

APPLYING FOR GRADUATION

ONLY STUDENTS WHO HAVE BEEN ADMITTED TO THE UNIVERSITY AS DEGREE-SEEKING MAY APPLY FOR GRADUATION.

Application Deadlines for all students are as follows (6 months prior to graduation):

- May graduation: due **November 30**.
- August graduation: due **February 28**.
- December graduation: **due June 30**.

Graduation applications are entered online as quickly as possible, but this can take up to four weeks during peak times. Please check your graduation status in [LEO Online](#) (*Student Records-->Graduation Status Information*) and contact the Registrar's Office if you don't see your status changed to "Pending" a month after the deadline date. <http://www.odu.edu/ao/registrar/graduation/candidates/applying.shtml>

All students expected to graduate are coded "Pending." (Once the degree is certified, the degree status is changed to "Awarded," usually within 4 weeks after the official Commencement date.)

In preparation for graduation you will want to review your "DegreeWorks" from Leo Online to be sure that all degree requirements have been met. Let me know if any "glitches" i.e. **Not Met** remarks rather than **Met** beside requirements you believed to have been met.

IMPORTANT DIRECTIONS:

In the semester prior to graduation, go to LeoOnline and run a "**DegreeWorks**." Pay close attention to any "not met" answers listed beside degree requirements. Contact your site director or me if you have any questions about the results of the degree evaluation. I can best be reached by email: jhawkins@odu.edu. Be specific if you email me about your DegreeWorks evaluation and include your UIN. While there is no formal graduation ceremony in August, students completing degree requirements in August may participate in the December graduation ceremony.

Examinations Required for Graduation

Exit Writing Exam

The university requires that every student earning a baccalaureate degree pass the Exit Writing Exam. Students not fulfilling this requirement will not be awarded a degree from

Old Dominion University. Students are encouraged to take the exam as soon as they have accumulated 58 semester credits (by transfer, earned here or a combination). The Exit Exam is scheduled regularly on campus and at TELETECHNET sites. Please refer to the Schedule of Classes for more information or, from the ODU web page (www.odu.edu > Current students > Testing Center > Placement Tests.)
<http://uc.odu.edu/writingcenter/facts/exitexam.shtml>

Assessment of Academic Achievement

The university requires that all graduating students take an Assessment of Academic Achievement exam. ***This assessment is mandated by the State Council of Higher Education in Virginia and the Southern Association of Colleges and Schools.*** Prior to the completion of degree requirements, all undergraduate students must take one or more tests related to the University's assessment plan. Test results will not become a part of the student academic record. There is no cost for this examination. Assessment surveys are taken online; more information is provided in the Schedule of Classes. The Assessment of Academic Achievement should be completed in the last semester of study. It can be accessed through the university web page (www.odu.edu > Current Students > Online Resources > University Assessment).
<http://www.odu.edu/ao/ira/assessment/seniordlp.shtml>

Master of Science in Nursing

Students interested in continuing their education with graduate study after completing the BSN may receive program information by visiting the School of Nursing website (<http://hs.odu.edu/nursing> > academic programs; or http://hs.odu.edu/nursing/academics/grad_prog_description.shtml) or by calling 683-4298 (locally) or 800-572-2762 (toll free). The graduate program administrative assistant, Sue Parker, will mail information upon request and answer general questions. If you have additional questions, she will refer you to the appropriate faculty member.

Best wishes for a successful spring semester!

Sincerely,

Janice E. Hawkins

Janice E. Hawkins, MSN, RN
Chief School Advisor
757-683-5245; jhawkins@odu.edu